

VOLUNTOWN BOARD OF EDUCATION
195 Main Street Voluntown CT 06384
SUPERINTENDENT OF SCHOOLS: Adam S. Burrows
Board Chair – Diana Ingraham

Barbara Gileau
Cathy Grant, Secretary
James Hutchins, Vice-Chairperson
Robert Iovino
Vikki Smith

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BOARD MINUTES
Regular Board Meeting

Thursday, July 11, 2013
Board of Education Meeting Room - 7:00 p.m.

CALLED TO ORDER: The Board Chair Diana Ingraham called the meeting to order at 7:00 p.m.

ATTENDANCE: **Present:** Barbara Gileau, Cathy Grant [Secretary], James Hutchins [Vice Chair], Diana Ingraham [Board Chair], Robert Iovino (arrived after meeting began); **Absent:** Vikki Smith. **Also Present:** Superintendent Adam Burrows, and Dr. Elaine Lee, Director of Special Education

PLEDGE OF ALLEGIANCE: Recited

CONSENT AGENDA: **MOTION #1 - 07/11/13:** made by James Hutchins **SECONDED BY** Cathy Grant that the Board of Education accepts the consent agenda as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES

SUPERINTENDENT'S REPORT Mr. Burrows reviewed his calendar of events for Jul & Aug 2013; June 13, 2013 Board Briefs, the State of Connecticut- Office of Higher Education – The alternate Route to Certification (ARC) Program "Facts and Statistics At-A-Glance",

COMMITTEE REPORTS: School Community Safety Team (Grant): Mr. Burrows noted State Reimbursement funds may become available to assist Voluntown Elementary School with improvements related to enhanced safety issues.

MOTION #2 - 07/11/13: made by Cathy Grant, **SECONDED BY** Barbara Gileau that the Board of Education authorizes the Superintendent to submit the School Security Competitive Grant due July 29, 2013
VOICE VOTE: UNANIMOUS; MOTION CARRIES

School Readiness Council: The 2013-2014 School Readiness Grant requesting \$90,000 has been approved.

Special Education Teacher Search Committee: The Committee has advertised and will be scheduling interviews in the next few weeks.

STRATEGIC SCHOOL PROFILE The Board reviewed and discussed results of the 2011-2012 Strategic School Profile recently received from the State Department of Education as submitted by Superintendent Burrows.

BOARD OF EDUCATION SELF-EVALUATION 2012-2013 The Board performed a 2nd reading of the Self-Evaluation and will place a 3rd reading and final approval on the August 8, 2013 Agenda.

STAFFING PROJECTIONS Mr. Burrows reviewed preliminary Faculty/Staff Projections for 2013-2014.

- RETIREMENT (VALERIE GRAVELIN)** **MOTION #3 - 07/11/13:** made by Barbara Gileau **SECONDED** BY Cathy Grant that the Board of Education approves the retirement of Valerie Gravelin
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- BREAKFAST/LUNCH PRICES 2013-2014** **MOTION #4 - 07/11/13:** made by Cathy Grant **SECONDED** BY Robert Iovino that the Board of Education approve that breakfast/lunch prices remain the same and that the cost of milk be increased to .50 cents per carton for the 2013-2014 School Year
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- PART TIME BUS DRIVER** **MOTION #5 - 07/11/13:** made by Jim Hutchins **SECONDED** BY Barbara Gileau that the Board of Education approves a part-time bus driver assigned 20 hours per week to provide transportation to and from the Marine Science Magnet High School in Groton CT
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- SPEECH/LANGUAGE CLINICIAN** **MOTION #6 - 07/11/13:** made by Cathy Grant **SECONDED** BY Jim Hutchins that the Board of Education authorizes an increase of one-day per week for Donna Pendill-Brown for the Speech / Language Clinician position and authorizes the Superintendent to make the appropriate transfers of funds
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- DISTRICT TEST COORDINATOR** The Board performed the 1st reading of an updated job description and a 2nd reading will be placed on the August 8, 2013 Agenda.
- TITLE 1 FAMILY INVOLVEMENT COORDINATOR** **MOTION #7 - 07/11/13:** made by Robert Iovino **SECONDED** BY Barbara Gileau that the Board of Education approves Hailey Davis as the Title 1 Family Involvement Coordinator
VOICE VOTE: UNANIMOUS; MOTION CARRIES

The Board performed the 1st reading of an updated job description and a 2nd reading will be placed on the August 8, 2013 Agenda.
- DAY TIME CUSTODIAL SERVICES** **MOTION #8 - 07/11/13:** made by Robert Iovino **SECONDED** BY Cathy Grant that the Board of Education authorizes the Superintendent to post (2) part-time custodial positions - each position will be assigned 20 hours per week
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- SUGGESTIONS FOR NEXT MEETING** Guest Speaker Tom O'Connor, Director of Food Services; Final Transfers 2012-2013; Board Self-Evaluation; Title 1 Family Involvement Coordinator Job Description; District Test Coordinator Job Description; Bus Monitors
- ADJOURNMENT:** **MOTION #9 - 07/11/13:** made by Barbara Gileau **SECONDED** BY Jim Hutchins that the Board of adjourns at 8:00 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES

APPROVED BY THE BOARD ON AUGUST 8, 2013

Respectfully Submitted
Sherry Pollard, Board Clerk